

Tuesday, June 21, 2005

County Board Conf. Rm. (A324)

*Oversight Committee for Child Support, Corporation Counsel, County Administrator, County Clerk, Human Resources, and Veteran's Service Office***AGENDA**

- I. Call Meeting to Order at 8:30 a.m.**
- II. Adopt Agenda**
- III. Approve Minutes: 05/17/05 Regular Mtg**
- IV. Communications**
- V. Public Comment**
- VI. New Business**
 - A. Administrator
 1. Travel/Training Issues
 - a. Admin. form
 - b. Policy Revisions
 2. Out of State Travel Request: National Association of Extension 4-H Agents Conference, October 30 – November 3, 2005 – Seattle, Washington – Dawn Kuelz
 3. Treasurer - Sec. 59.25 (2)(b) Wis. Stats.
 4. FYI
 - B. Child Support
 1. Litigation/Other Matters – Update
 - C. Corporation Counsel
 1. Litigation/Other Matters – Update
 - D. Human Resources
 1. Letters of Resignation / Request to Refill Positions:
 - a. Amanda Morey, Custodial Assistant – Library – June 5, 2005
 - b. Corey D. Everts, Assistant Corporation Counsel – July 5, 2005
 2. Completion of Probationary Period:
 - a. Mary Leist, Chief Deputy – Register of Deeds
 - b. Aaron LeClair – Emergency Services Dept.
 3. Leave of Absence Notification:
 - a. Sherry Somers, Child Support Agency – 3 days
 4. Review and discuss employment and hiring policies and procedures : Policy and Procedure 135.0 EMPLOYMENT GUIDELINES and Policy and Procedure 135.5 INTERVIEWING GUIDELINES
 5. Request to attend Seminar: WCA Annual Update of Collective Bargaining and Interest Arbitration Decisions. July 25, 2005, Madison, WI from James Jetzke, Human Resources Director
 6. Human Resources 2004 Annual Report
 7. Personnel Transactions
 - E. County Clerk
 - F. Veteran's Service Office
 - G. County Board
- VII. Next Meeting Date**
- VIII. Vouchers, Claims and Bills**
- IX. Adjourn**